



FOOD AND / OR BEVERAGE SAMPLING APPROVAL FORM

To provide a safe and comfortable tradeshow environment, and to comply with fire safety codes, Salt Palace Convention Center's and Mountain America Exposition Center's exclusive Food Service Contractor, CENTERPLATE, requires specific information for all on-site Food and Beverage preparation, dispensing, and sampling.

This form must be completed and returned to CENTERPLATE for approval no less than (30) thirty days prior to event start date. CENTERPLATE will provide approval of sampling arrangements to the sampling company in writing within 7-10 business days.

Without CENTERPLATE approval, sampling of food and/or beverages will not be allowed on-site.

GENERAL CONDITIONS:

1. If applicable, the exhibitor must obtain a Temporary Food Permit from The Salt Lake Valley Health Department. SLVHD is located at 788 E. Wood Oak Lane Murray, Utah 385.468.3845
The health department's main concern with sampling is bare hand contact by workers and customers. If you are portioning your samples on site, gloves may not be enough. You may be required to have a hand washing station. Please contact SLVHD with any questions.
2. The product to be distributed must be the primary business of the exhibitor
3. All items to be given away are limited to sample sizes:
 - a. **Food Samples** – "bite size" sample size
 - b. **Non-Alcoholic Beverage Samples** – 4 oz. maximum sample size
4. **Alcoholic Beverage Samples** – Alcoholic sampling is not permitted
5. Food and beverage items used to promote booth traffic **MUST** be purchased through Centerplate
6. Food and/or Beverage may not be sold within either facility except by the exclusive Food Service Contractor, CENTERPLATE.

Name of Convention _____	Dates of Convention _____
Exhibiting Firm _____	Booth # _____
Address _____	City _____ State _____ Zip code _____
Contact Name _____	Email _____ Phone # _____
On-Site Contact Name _____	Email _____ Phone # _____

Product to be Sampled _____
Quantity of Samples _____ Sample Size _____
Sampling Date _____ Start Time _____ End Time _____
Method of Dispensing Samples _____
List all Catering Supplies Required (ex. ice, cups, napkins, etc.) _____
Is Storage Needed? If Yes, please list details (availability based on needs) _____

A representative of CENTERPLATE will contact you within 7-10 business days upon receipt of completed form.

APPROVED: _____	DATE _____	COMMENT _____
CENTERPLATE		

RETURN TO: **Salt Palace Convention Center/Mountain America Exposition Center**
ATTN: Centerplate Catering Department